
Tender Quotation:
Show Bar Services - Cloncurry and District Show Society
Cloncurry and District Show
15 to 16 June 2018



Please return completed tender document to:
Attn: Tenders
Email: cloncurryshow@gmail.com
Or Mail to:
Cloncurry Show PO Box 17 CLONCURRY 4824

Tenders Close: 5pm, 9th May 2018

Cloncurry & District Show Society Inc
Application for Tender – Show Bar Services
Cloncurry Show 2018

Name/ Organisation: _____

Email: _____

1st Contact Person: _____

Contact Number: _____

2nd Contact Person: _____

Contact Number: _____

Bar service Times:

There are 2 days for the Bar service that your organisation can put forward in this tender. (Please tick one or both)

- ☐ Friday 15th of June 2018 10:30am till 10:00pm (plus area clean and restock)
- ☐ Saturday 16th June 2018 10.30am till 12:30 am (plus area clean)

Proposed Contract Amount \$.....

I/We have read the description of the tender as described in the tender information & submit the above amount to complete the duties as described.

I/We acknowledge that we have the appropriate insurance to indemnify the Cloncurry & District Show Society Inc.

I/We agree to abide by all Occupational Workplace Health & Safety standards.

Please note: This tender document is a contract between the persons/organisation named above and the Cloncurry & District Show.

If your tender is successful, this document serves as an obligation to fulfil the contract.

Please notify the Cloncurry & District Show Society immediately if you are unable to fulfil your obligation.

Name: _____

Position in Organisation: _____

Signature: _____

Date: ____/____/____

Responsible Service of Alcohol – the successful tenderer must hold a current valid Responsible Service of Alcohol certificate.

Operational hours and preferred personnel numbers:

Date	Time	Min Number of Personal required per shift
Friday, 15 th June 2018	10:30am – 10:00pm	6
Saturday 16 th June 2018	10:30am – 12:30am	10

- These times include set up, training on tills and clean-up of service areas, all personal must be over the age of 18.
- 2 people will be present at all times, at the ticket counter, handling all cash & eftpos transactions.

General Conditions:

- There should be a person able to be contacted at all times in case of emergencies.
- Dress standards and attire must be adhered too, the Community Organisation Shirt is required and closed in shoes are compulsory.
- Normal workplace health and safety regulations must be followed at all times.
- A roster of bar staff must be made available to the Show Society by 4pm Monday afternoon, prior to the show commencing.

Bar Requirements:

- The successful Tenderer will be required to provide personnel to operate the Bar of the Cloncurry & District Show Society Bar 2018.
- The role will involve charging patrons as they enter the Bar service areas, taking and processing of cash and EFOST transactions and the ticketing system on behalf of the Cloncurry and District Show.
- The successful tenderer will be issued precise number of entry passes for their community group/organisation.
- Clubs/Organisations must provide with their tender documents, a **certificate of currency** of liability insurance, to be eligible for consideration of their tender.
- The Bar will be provided with a float which should be checked and signed for prior to each shift commencement.
- The Bar will have a till and we ask that time is given to go over and train on the operation of the till and ticketing system prior to each shift change. We suggest that only 2 people per shift operate the till and ticketing.
- Certified Security will be provided at all operational and set up and closure processes, for the Bar by the Cloncurry and District Show Society Inc.
- At the close time for the bar, all money, including floats, will be collected by a member or the Cloncurry & District Show Society in the presence of security to be escorted with the money to a secure location.

NOTE: This is a very important tender, how the Bar is manned not only reflects upon the show committee but more importantly, is a major contributing factor as to how much the community enjoys their experience at the Cloncurry Show